

Serve the City Luxembourg's Podio network for volunteers Terms and conditions of use

User Generated Content

You may submit content, including text, images, photographs and video to the Podio network (collectively, "<u>User Generated Content</u>"), provided that you abide by these common sense rules:

• If you post it, you own it

Think twice before you publish. Would you want your fellow volunteers to read or see the content you post? Keep in mind that even if original content can be deleted, the content that is shared and distributed through an array of channels could be reposted by somebody else.

Respect the law, including with regard to intellectual property

It is critical that you show proper respect for the law generally, and specifically for the laws governing copyright and fair use of copyrighted material. You should not quote more than short excerpts from someone else's work. It is good general practice to link to others' work. Use appropriate symbols to mark the first appearance of trademarked terms in your content. Do not post images, music or other copyrighted content unless you own them or have permission from the owner to display such content in this context.

• Treat others like you want to be treated

Be respectful of others' opinions and beliefs. Use common courtesy when posting content: refrain from abusive, obscene, or offensive language, images, or links. Do not post content from, or links to, Internet sites that feature sexual content, gambling, or that advocate intolerance of others; and do not create such content on the Podio network.

• Do not post confidential or proprietary information

By posting content to the Podio network, you are agreeing to allow anyone with access to this same network to access it and use it without restriction, except with regard to any applicable intellectual property rights that you or others may have in such content. You agree that you will not post or transmit material that is confidential or proprietary to you or a third-party.

Rights and Disclaimers

- Serve the City Luxembourg expressly disclaims any liability or responsibility for the User Generated Content
 posted to its Podio network, and such content does not necessarily represent the opinions or positions of Serve
 the City Luxembourg.
- Serve the City Luxembourg does not promise or guarantee that any User Generated Content posted on the Podio network is correct or accurate, and Serve the City Luxembourg does not necessarily agree with or endorse such content.
- Serve the City Luxembourg retains the right to decline to post any User Generated Content, or remove any previously posted content on the Podio network in our sole discretion.
- You understand that when using the Podio network, you will be exposed to User Generated Content from a
 variety of sources, and that Serve the City Luxembourg is not responsible for the usefulness, safety, or intellectual
 property rights of or relating to such User Generated Content. You further understand and acknowledge that you
 may be exposed to User Generated Content that is inaccurate, offensive, indecent, or objectionable, and you
 agree to waive, and hereby do waive, any legal or equitable rights or remedies you have or may have against
 Serve the City Luxembourg with respect thereto.
- Serve the City Luxembourg reserves the right, but does not have the obligation, to monitor the Podio network.
- By using the Podio network, you agree to indemnify and hold Serve the City Luxembourg harmless against any and all third-party action based upon or arising directly or inderectly from any content you post on the Podio network.